

WHISTLEBLOWER REPORT FORM

Report form for WHISTLEBLOWER for breaches falling within the scope of the whistleblowing procedure

To report a breach that falls within the scope of the professional whistleblowing procedure, you will need to provide sufficient information to enable the recipient of the report (report manager) to initiate a full investigation into the alleged breach.

You can fill in the form below or use it as a guide to submit the report. If you report the suspected breach by telephone or during a face-to-face meeting, the report manager will fill in the form below during the conversation in order to have a detailed written record.

The report is submitted verbally or in writing to the report manager, listed in Appendix 1 of VINCI Energies Belgium's whistleblowing procedure.

☐ I would like to make an anonymous report about a breach. You should be aware, however, that an anonymous report may make it more difficult to follow up, as the report manager will probably not be able to ask the whistleblower for additional information.	
☐ I do not wish to report anonymously and fill in the details below.	
Name and function	
Contact details	E-mail: Phone number:
Business address	
What is your relationship with the organization? For the anonymous whistleblower: If you are afraid that this information will make you identifiable, do not answer this question.	
	☐ Employee of a VEB company ☐ Future or former employee of a VEB company ☐ Trainee ☐ Volunteer ☐ Person belonging to the administrative, management or supervisory body of a VEB company ☐ Shareholder of a VEB company ☐ Customer ☐ Supplier or subcontractor ☐ Independent service provider ☐ Partner
Date of the report	

Area of offence?	☐ Public contracts ☐ Financial services, products and markets, prevention of money laundering and terrorist financing ☐ Product safety and compliance ☐ Transport safety ☐ Environmental protection ☐ Radiation protection and nuclear safety ☐ Food and feed safety, animal health and welfare ☐ Public health ☐ Consumer protection ☐ Protection of privacy and personal data, and network and information systems security ☐ Tax fraud ☐ Social fraud ☐ Offences relating to the European Union's internal market, such as breaches of state aid and competition rules: anti-competitive behaviour and agreements, abuse of a dominant position, ... ☐ Offences affecting the Union's financial interests Breach of VINCI policy in the following areas: ☐ human rights (child labour, discrimination, etc.) ☐ the environment (pollution, asbestos, nuclear energy, etc.) ☐ business ethics (conflicts of interest, fraud, etc.) ☐ health and safety (difficult working conditions, risk situations for workers, etc.)
Describe the alleged breach in detail	
Who do you think committed the breach? (this may be the organisation as such, a department or one (or a group of) individual(s))	
Attach any documents/evidence to the report and list them here with a brief explanation	
Where did the breach occur?	
When did the breach occur?	
When did you notice the breach?	

How did you discover the breach?	
Did you notice it directly or through someone else?	
What is the impact of the breach (for the company, for the public interest, etc.)?	
Do you think that certain people, departments or entities tried to conceal the breach? If so, how?	
When can we contact you to request further information and by what means (telephone, e-mail)?	

After sending your report, you will receive an acknowledgement of receipt within seven (7) days. Within three (3) months of this acknowledgement, the report manager will give you feedback.

For more information on our whistleblowing policy, the protections available to you as a whistleblower and your rights, please consult VINCI Energies Belgium's whistleblowing procedure available on our website and for our employees on MyView under compliance.